

**TOWN OF SULLIVAN
TOWN BOARD MEETING
APRIL 6, 2022 AT 6:00 P.M.**

The Town Meeting of the Town Board of the Town of Sullivan was convened at 6:00 p.m. on April 6, 2022 by Supervisor John Becker.

The meeting was held at the Town Office Building located at 7507 Lakeport Road. The meeting was also streamed live via YouTube and the link and passcode for the public to join the meeting were posted on the Town's website.

Present were: Supervisor John Becker; Councilors Jeffrey Martin, David Montroy, and Daniel Gibbons; Comptroller Beth Ellis; Deputy Comptroller Kelly Bassett; Attorney for the Town John Langey; Highway Superintendent Andy Busa; Clerk for Highway Mary Cate Voss; Supervisor's Secretary Dawn Cottet; Receiver of Taxes Katy Vanderwerken; Recreation Director Lorie Davies; and Deputy Town Clerk Jill Doss.

Excused: John Brzuszkiewicz

Also present were: Bruce Burke of PAC99; Alex Hess of Barton & Loguidice; Art Lelio, Waterbury Road resident; Paula Busa; and resident Jonathan Heater.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF MARCH 16, 2022 MEETING MINUTES

A motion was duly made by Councilor Martin and seconded by Councilor Gibbons to approve the minutes of March 16, 2022. With no further discussion the following vote was recorded to adopt the Town Board meeting minutes of March 16, 2022:

David Montroy	Councilor	Voted	Yes
Daniel Gibbons	Councilor	Voted	Yes
John E. Brzuszkiewicz	Councilor	Excused	---
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

**NYS TOWN CLERK CONFERENCE ATTENDANCE APPROVAL FOR
TOWN CLERK AMY B. WELLS**

Supervisor Becker advised that Town Clerk Amy Bettinger Wells will be attending the NYS Town Clerk Conference in Albany April 25 to April 27, 2022. Upon the motion made by Councilor Martin, seconded by Councilor Montroy the Town Board unanimously approved attendance at the NYS Town Clerk's Conference April 25-27, 2022 for Town Clerk Amy B. Wells.

APPROVE SIDEWALK CONTRACT - CENTRAL PAVING COMPANY

Attorney for the Town Langey reported that a contract for the sidewalk repair/replacement has been drawn up for Central Paving Company. The Town Board needs to authorize Supervisor Becker to execute the contract documents. Upon the motion made by Councilor Martin, seconded by Councilor Gibbons, the Town unanimously authorized Supervisor Becker to execute the contract documents for Central Paving Company for the sidewalk repair/replacement project.

PARKS DEPARTMENT EMPLOYEES

Supervisor Becker reviewed with the Town Board the following Parks Department employee actions:

- A. Approve Chris Lowe as full time Recreation Supervisor, beginning April 7, 2022 at \$40,000.00 annually.
- B. Approve returning staff - John Becker with a start date to be determined at \$16.00 per hour.
- C. Approve returning staff – Chris Hale with a start date to be determined at \$15.00 per hour.

The Town Board members reviewed the information presented. Upon the motion made by Councilor Martin, seconded by Councilor Gibbons the Town Board approves actions and changes for the Parks Department staff employees as outlined above.

David Montroy	Councilor	Voted	Yes
Daniel Gibbons	Councilor	Voted	Yes
John E. Brzuszkiewicz	Councilor	Excused	----
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Abstained

APPROVE SPEED STUDY HITCHCOCK POINT ROAD

Supervisor Becker spoke to the Board about having a speed study conducted for Hitchcock Point Road. Highway Superintendent Busa reported his office has received a number of calls about this area. There hasn't been a study done in this area and the posted road speed is currently 55 mph. Upon the motion made by Councilor Martin, seconded by Councilor Montroy, the Town Board unanimously approved a speed study for Hitchcock Point Road.

**ESTABLISH BID OPENING FOR INSTALLATION OF A CUSTOM SUPPLIED
HIGHLAND 10,000 GALLON SPLIT ABOVE-GROUND FUEL STORAGE TANK
AT THE TOWN OF SULLIVAN HIGHWAY DEPARTMENT**

Supervisor Becker advised that bid documents have been prepared for the installation of the 10,000-gallon split fuel tank for the Highway Department. He would like to see a project completion date of August 31, 2022 added to the language in the document. Upon the motion made by Councilor Martin and seconded by Councilor Montroy the Town Board unanimously approved the addition of the completion date of August 31, 2022 and established a bid opening date of April 20, 2022 at 1:00 p.m.

**ESTABLISH BID OPENING DATE FOR LAWN CARE FOR CEMETERIES AT NORTH
ROAD, NEW BOSTON ROAD, AND SMITH RIDGE ROAD - APRIL 20, 2022**

Supervisor Becker advised that the Town will need to advertise for bids for lawn care/lawn mowing for the three cemetery properties: North Road, New Boston Road and Smith Ridge Road. Upon the motion by Councilor Martin, seconded by Councilor Gibbons, the Town Board unanimously approved a bid opening for lawn care/lawn mowing of the three cemeteries in the Town on Wednesday, April 20, 2022 at 4:00 p.m. at the Town Clerk's Office. The bid will be for all three properties collectively, not three separate bids.

UPDATE TOWN COMPREHENSIVE PLAN BY BARTON & LOGUIDICE

Supervisor Becker advised that the Town is planning to update the Town Comprehensive Plan and advised Alex Hess of Barton & Loguidice that there was some survey work done within the last couple of years that would be helpful in moving forward with updating the Plan. Details for updating the contract with Barton & Loguidice for work on the modification of the Town Comprehensive Plan will be reviewed at the April 20, 2022 Town Board meeting.

WHITELAW WATER DISTRICT – RESIDENT PETITION GATHERING PROCESS

Supervisor Becker spoke to the Town Board about the Whitelaw Water District. Art Lelio, resident of Waterbury Road, has agreed to take a petition around to the residents of the Whitelaw area to gather the signature of those in the proposed district who represent 50% of the assessed value of properties in the District. Attorney for the Town Langey will put together the petition and asked Mr. Lelio to contact him so that he can walk Mr. Lelio through the process and work with coordinating the signature gathering process.

MS4 STORMWATER PROPOSAL – BARTON & LOGUIDICE

Supervisor Becker advised that the Town has received a MS4 Stormwater Proposal from Barton & Loguidice for annual contract in the amount of \$3,200.00. Supervisor Becker requested that verbiage be added to the contract proposal language that “invoices will be sent as hard copy, mailed monthly in proportion to services rendered for each month”. Supervisor Becker asked Alex Hess of Barton & Loguidice if that additional language was in line. Alex Hess commented that the change was fine. Upon the motion made by Councilor Montroy, seconded by Councilor Martin, the Town Board unanimously approves the MS4 Stormwater Contract with the additional language as noted above for an amount of \$3,200.00, the Town Board further authorizes Supervisor Becker to sign the MS4 Stormwater Contract with Barton & Loguidice.

BUDGET MODIFICATION

Transferring \$91,889.00 from AA1990.4 Contingent to AA5132.4860 Machinery Charge. This transfer is needed to pay for the fuel tank located at the Highway Department.

Upon the motion made by Councilor Martin, seconded by Councilor Gibbons, the Town Board approved the budget modification as outlined above.

David Montroy	Councilor	Voted	Yes
Daniel Gibbons	Councilor	Voted	Yes
John E. Brzuszkiewicz	Councilor	Excused	----
Jeffrey Martin	Councilor	Voted	Yes
John M. Becker	Supervisor	Voted	Yes

FIREFIGHTER APPLICATIONS

There were no firefighter applications presented this evening.

SUPERVISOR UPDATES

Supervisor Becker advised that there were nine participants in the Zoom meeting held last Monday for the Whitelaw Water District discussion. Two participants were from Lenox.

Supervisor Becker has been contacted by residents near the east side of Canaseraga Creek (Lakeport Bay) about not being able to get their boats in the bay. Supervisor Becker discussed having a **Request for Qualification** prepared for Engineering for this area to dredge. Attorney for the Town Langey will research a generic Request for Qualification that can be used to determine a qualified engineering firm for this proposed work. Upon the motion made by Councilor Montroy, seconded by Councilor Martin, the Town Board unanimously authorizes a Request for Qualification being prepared, circulated and with a return date of May 4, 2022.

Supervisor Becker updated the Town Board on the **Bridgeport sewer extension**. Barton & Loguidice has sent mapping to the Town with 350 units shown. The Town will be sending out a flyer advising the project will start in 2022 and be completed 2026. The current cost of the Project stands at \$16 M. The plan is to circulate a flyer that would contain details about informational meetings and other project data. Councilor Martin asked if the Sylvan Beach update project will have enough capacity for this extension. With the update, which is slated for completion in 2025, there will be sufficient capacity.

Supervisor Becker advised the Board that a construction meeting was held last week with Highlander Construction for the **Hamilton Brown/Bushnell Shores Road project**. The Contractor is currently stacking pipe on location and plan to begin work when the weather improves.

Supervisor Becker advised that he is currently researching possible grants for helping fund fire department air packs which currently stand at a cost of \$735,000.00.

Supervisor Becker advised that the NYS Budget for 2022 has not been adopted as of this date. There is still a great deal of discussion about distressed hospitals and where the funding for these hospitals will be coming from. AIM funding is back in the budget and Madison County is set to receive \$92,600.00.

Supervisor Becker has been contacted by Mike Eiffe from Chittenango Central School District. The School District is planning to add a second social worker in the District. Currently, the Town is supporting with Host Community Funds one social worker. The School is seeking \$100,000.00 toward the cost of two social workers. Supervisor Becker advised that the County isn't in a position to assist with funding. The Town Board discussed the support request. Upon the motion made by Councilor Martin, seconded by Councilor Montroy, the Town Board approves funding toward two social workers at the Chittenango Central School District beginning September 2022 in the amount of \$100,000.00 with the use of Host Community Money for the next three years. Councilor Martin, Councilor Montroy, and Supervisor Becker voting in favor. Councilor Gibbons abstaining from the vote. Motion carried.

Resident Art Lelio asked Supervisor Becker about the apportionment of votes in the County. Supervisor Becker explained the process.

BARTON & LOGUIDICE UPDATE – SLEEPY HOLLOW WATER PROJECT

Alex Hess of Barton & Loguidice advised that the Sleepy Hollow pump station will be started next week with the plan to start services for the area within the next month. Approvals are still needed from Madison County Health Department and New York State Department of Health.

PROPOSED BUILDING FEE DISCUSSION

The proposed building fee schedule will be discussed at the next meeting.

ANNOUNCEMENTS – BRIDGEPORT AREA

Earth Day is April 22 – extended Earth week cleanup – April 18-23

The Town Highway Department will provide a dumpster at Fire Station #1 in Bridgeport - back parking lot.

Please resist the urge to clean out your personal property and don't abuse the good intentions of the Town Highway Department. No dumping of tires or electronics.

CHAPMAN PARK SUMMER CONCERT LINE UP:

JULY 11 FAB CATS
JULY 18 THUNDER CANYON
JULY 25 FRITZ POLKA BAND
AUGUST 1 T J SACCO

ONEIDA LAKE ASSOCIATION ANNUAL MEETING – APRIL 27, 2022 at 7:00 P.M.

EXECUTIVE SESSION

There was no Executive Session held this evening.

ADJOURNMENT

With no further business and upon a motion made by Councilor Martin, seconded by Councilor Gibbons and unanimously passed by the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Jill A. Doss
Deputy Town Clerk